

Tuesday, January 28, 2020

Minutes of the meeting of the Committee of the Whole held on January 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:00 pm.

### MINUTES

**Present:**

<b>Chair:</b>	J. Ketler	Village of Cumberland
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	D. Hillian	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Frisch	City of Courtenay
<b>Alt. Director:</b>	B. Price	Lazo North (Area B)
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	S. Smith	General Manager of Planning and Development
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

**RECOGNITION OF TRADITIONAL TERRITORIES**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K’ómoks First Nation.

**MANAGEMENT REPORT:**

D. Frisch/K. Grant: THAT the Committee of the Whole management report dated January 2020 be received.  
208 Carried

**REPORTS:**

**2020-2024 FINANCIAL PLAN - FEASIBILITY STUDIES - REGIONAL**

D. Frisch/K. Grant: THAT the information presented by K. Douville, Manager of Financial Planning, regarding feasibility studies, function 150 be received.  
209 Carried

**2020-2024 FINANCIAL PLAN - VICTIM SERVICES PROGRAM SERVICE - FUNCTION 200**

E. Grieve/K. Grant: THAT the report dated January 17, 2020 regarding the proposed 2020-2024 financial plan and work plan highlights for the Victim Services, function 200 be received.

209

Carried

Doug DeMarzo, General Manager of Community Services, presented information regarding the proposed 2020-2024 financial plan and work plan highlights for the Victim Services, function 200.

K. Grant/B. Price: THAT the proposed 2020-2024 financial plan for Victim Services, function 200 be approved.

209

Carried

**2020-2024 FINANCIAL PLAN - COMOX VALLEY SEARCH AND RESCUE SERVICE - FUNCTION 265**

K. Grant/D. Frisch: THAT the report dated January 21, 2020 regarding the proposed 2020-2024 financial plan and work highlights for the Comox Search and Rescue Service, function 265 be received.

209

Carried

Doug DeMarzo, General Manager of Community Services, presented information regarding the proposed 2020-2024 financial plan and work plan highlights for the Comox Search and Rescue Service, function 265.

D. Hillian/K. Grant: THAT the proposed 2020-2024 financial plan for the Search and Rescue Service, function 265 be approved.

209

Carried

**2020-2024 FINANCIAL PLAN - 9-1-1 ANSWERING SERVICE - FUNCTION 275**

D. Frisch/K. Grant: THAT the report dated January 22, 2020 regarding the proposed 2020-2024 financial plan and work plan highlights for the 9-1-1 Answering Service, function 275 be received.

209

Carried

K. Douville, Manager of Financial Planning, presented information regarding the proposed 2020-2024 financial plan and work plan highlights for the 9-1-1 Answering Service, function 275.

W. Cole-Hamilton/D. Frisch: THAT the proposed 2020-2024 financial plan for the 9-1-1 Answering Service, function 275 be approved.

209

Carried

**2020-2024 FINANCIAL PLAN - FUNCTIONS 400, 450 AND 795**

K. Grant/D. Frisch: THAT the report dated January 22, 2020 regarding the proposed 2020-2024 financial plan and work plan highlights for the Cemetery Service, function 400, the Emergency Shelter Land Acquisition Service, function 450 and the Comox Valley Airport Service, function 795 be received.

209

Carried

K. Douville, Manager of Financial Planning, provided an overview of the staff report regarding the proposed 2020-2024 financial plan and work plan highlights for the Cemetery Service, function 400, the Emergency Shelter Land Acquisition Service, function 450 and the Comox Valley Airport Service, function 795.

K. Grant/B. Price: THAT the proposed 2020-2024 financial plan for the Cemetery Service, function 400 be approved.

209

Carried

K. Grant/B. Price: THAT the proposed 2020-2024 financial plan for the Emergency Shelter Land Acquisition Service, function 450 be approved.

E. Grieve/D. Frisch: THAT the proposed 2020-2024 financial plan for the Emergency Shelter Land Acquisition Service, function 450 be referred to staff for a report to the February 11, 2020 Committee of the Whole meeting with information and options concerning the specific purposes of the service and a requisition for reserve contributions.

209

Defeated      *NAY: D. Arbour, D.  
Hillian, W. Morin, Cole-  
Hamilton, K. Grant, J.  
Ketler*

Vote on main motion as follows:

THAT the proposed 2020-2024 financial plan for the Emergency Shelter Land Acquisition Service, function 450 be approved.

209

Carried

D. Frisch/B. Price: THAT staff be directed to prepare a report with information and options concerning the specific purposes of the Emergency Shelter Land Acquisition Service, function 450;

AND FURTHER THAT this report be provided in conjunction with the Regional Housing Needs Assessment report.

209

Carried

K. Grant/D. Frisch: THAT the proposed 2020-2024 financial plans for the Comox Valley Airport Service, function 795 be approved.

209

Carried

### **2020-2024 FINANCIAL PLAN - COMOX VALLEY TRANSIT SERVICE – FUNCTION 780**

K. Grant/D. Frisch: THAT the report dated January 22, 2020 regarding the proposed 2020-2024 financial plan and work plan highlights for the Comox Valley Transit Service, function 780 be received.

209

Carried

M. Zbarsky, Manager of Transit and Facilities, presented information regarding the proposed 2020-2024 financial plan and work plan highlights for the Comox Valley Transit Service, function 780

K. Grant/D. Frisch: THAT the proposed 2020-2024 financial plan for the Comox Valley Transit Service, function 780 be approved.

209

Carried

*NAY: D. Arbour*

**PUBLIC INUT - FINANCIAL PLANNING PROCESS:**

The public was provided with an opportunity to ask questions and provide input on the 2020-2024 proposed financial plan.

**TERMINATION:**

D. Frisch/D. Hillian: THAT the meeting terminate.

208

Carried

Time: 2:33 pm.

Confirmed by:

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Jesse Ketler  
Chair

Certified Correct:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.